

Minutes of meeting
7th November 2011 12.30pm
St Margaret's Parish Centre Horsforth

Present

Cllr Anderson (Chair) – Adel & Wharfedale Member
Cllr Cleasby – Horsforth Ward Member
Cllr Wadsworth – Guiseley & Rawdon Ward Member
Jane Maxwell (Part) – WNW Area Management
Rachel McCormack – Locality Manager Environment & Neighbourhoods
Guy Smithson – Parks & Countryside
Gerry Burnham – WNW Area Management

Apologies:

1.0 Introductions and apologies

1.1 Cllr Anderson opened the meeting. Wyn Davies sent his apologies.

2.0 Minutes of the previous meeting and matters arising

2.1 Minutes of the previous meeting were not available therefore approval suspended.

3.0 Delegation of Environmental Services Update

3.1 Rachel McCormack provided an update on the delegation of Environmental Services.

3.2 JS met with Guy Smithson to discuss how both services can work together more effectively. The following proposal was put forward for consideration - P & C offered to empty litter bins around the circumference of their parks in exchange for Environmental Services emptying litter bins within parks on a weekend.

3.3 In addition Environmental Services may be able to use P & C sites for skips, a base for staff and as a refuelling point.

3.3 A discussion took place around the servicing and repair contracts. Environmental Services and P & C currently hold. Cllr C requested that a unified structure for repair and servicing between both services should form part of the discussions being held at present.

RMc/JS

3.4 Cllr A advised that Scrutiny is looking at dog control orders and that the council need to provide facilities to dispose of dog waste. GS confirmed that ordinary litter bins can be used for dog waste.

3.5 Cllr A asked what happened with regards cleansing when a route was diverted for deleafing. RMc confirmed that some routes had been 'stood

down' as leafing was the priority. Assessments have been made to determine the priority in the area. Officers from the Enforcement Team are also being asked to report issues relating to street cleanliness.

- 3.6 Cllr A requested an estimate of what resources would be required to catch up on the routes that had been 'stood down' due to deleafing. It was agreed that this information needed feeding into the budget discussions. **RMc**
- 3.7 RMc informed the sub group that discussions were taking place between all 3 locality teams to agree how they can work more effectively across boundaries e.g. if it is more cost effective for an operative in WNW to empty a litter bin that falls within ENE this will be agreed.
- 3.8 Cllr A asked what plans had been put in place to deal with severe weather conditions over the coming months. RMc confirmed that Locality Managers were in discussions and details will be fed back through Area Management. **RMc/GB**
- 4.0 Parks and Countryside Update**
- 4.1 GS provided the following update. Main priorities at present are: bedding, dressing bowling greens, bonfires general maintenance and re pricing Newhall – tarmac.
- 4.2 GS has provided Dave Morgan with costings for surface improvements to Golden Acre Car Park - approx £29k. GB to contact Dave Morgan regarding submission of a well-being application. **GB**
- 4.3 Holt Park Tennis Courts - GS confirmed he has provided Area Management with costings for an artificial cricket wicket, MUGA for Tinshill Rec and fencing. Jane Maxwell to follow up with Jane Pattison. **JM/JP**
- 4.4 Cllr W asked about the Travellers on the Nunroyd House site. GS advised that Legal are dealing with this issue. GS agreed to ask the Traveller Liaison Officer for an update and report back to Cllr W. **GS**
- 4.5 Cllr W advised that the discussions are currently taking place regarding funding of Springfield Play Area and the Area Committee were to commit £30k well-being funding to this project.
- 4.6 There had been a recent meeting regarding a NW Country Park. These meeting are to be held twice yearly. It was noted that no one from Area Management had been invited to these meetings.
- 5.0 WNW Homes Update**
- 5.1 There was no representative from WNW Homes at the meeting - GB to follow up. **GB**
- 6.0 Any Other Business**
- 6.1 RMc informed the meeting that in addition to normal duties the service was

undertaking War Memorial cleansing. Also there is an increased demand on the service due to Jimmy Saville's funeral route.

6.2 Environmental Services are aiming to provide each Ward with an additional 3 or 4 new litter bins. Members will be provided with details of any outstanding requests for litter bins and will be asked to prioritise 3 or 4 sites. **RMc**

6.3 GS informed the meeting that flags representing those countries competing in the Olympics will be displayed on roundabouts during the games.

6.4 Environmental Services will require a forward plan for before and after the games.

6.5 Cllr A reported in problem with leafs in the Adel Woods and Waylands. Both areas are ALMO land and there has always been an issue around whose responsibility cleansing / leaf clearing is. **RMc**

6.6 Cllr A raised the issue of an Environmental Action Plan for the Holt Park area to cover issues around the tennis courts, former Ralph Thoresby High School, car park etc. JM advised that a scheme was being piloted in another area to look at joint landownership / environmental issues. If successful the scheme could benefit the Holt Park area.

6.7 Cllr C suggested that it may be useful to invite a Union rep to attend a sub group meeting. RMc to raise this with JS. **RMc**

7.0 Date & Time of Next Meeting

7.1 Monday 12th December 12.30pm, Civic Hall.

7.2 Suggested future agenda items:

- general presentation from the grass cutting contractor.
- discussion on LCC assets.
- information on investment / allocation of S106 and greenspace monies.